

# Princeville Civic Association

## Minutes

May 11, 2021 5:30 p.m.

Meeting Place: LME Library

<http://princevillecivicassociation.pbworks.com/>

- I. Call to Order - the meeting was called to order at 5:33pm by Beth Duttlinger.
- II. Members present included – Sue Hofer, David Schaefer, Amy Troutman, Tiffany Gazza and Beth Duttlinger.
- III. Comments or Questions to the PCA - none
- IV. Minutes
  - A. Meeting on April 13, 2021 – David motioned to accept the minutes and Amy seconded. All ayes—motion carried.
- V. Correspondence and Communication - none
- VI. Committee Reports
  - A. Treasurer – As end of April - Regular checking has \$3406.07 (we received a cash sponsorship of \$300.00 that has already been deposited), the ticket account has \$1.42 and the flag account has \$400.00.
  - B. Senior Scholarships 2021 – Two scholarship recipients have been selected by the committee. Beth will present the winners their scholarships at the online ceremony May 26<sup>th</sup>. We will invite them to the June meeting to get their picture taken and present their checks to them.
  - C. Heritage Days – We discussed the budget, schedule and to do list. We will ask Randy to oversee Bingo. The Fire Department will not be hosting a beer tent this year due to the state not yet issuing short term liquor licenses and COVID concerns. There are less porta potties needed without the beer tent so Sue will contact them. The village has already contacted the Sheriff's office that extra patrols are no longer needed. Beth will verify if the Village will take care of garbage all weekend or if we need to find someone. We made some adjustments to the schedule but Amy will ask Chris Zeiler to meet with us early next week to clarify carnival times and ticket sales. On Friday, VBS will perform at 7 and the talent showcase will follow. Jon Blank will be doing stage announcements. Jeff Troutman will be doing an opening speech on Thursday and parade announcements on Saturday. The children's activities will be from 2:30-4:30 on Saturday and Hindsight will perform from 6-8pm. Sue and Tiffany will work on children's activities and the talent showcase.
- VII. Financial Report
  - A. Approval of expenditures – none
- VIII. Unfinished Business
  - A. Open PCA Board Positions (Treasurer, Board member)
  - B. Fundraising – Sue sent out 56 sponsorship letters to businesses. A few were returned due to incorrect addresses but we've received 15 sponsorships so far totaling \$2100 (of that \$300 was deposited in April). The donation cans Amy put out have brought in \$103. Beth and Sue attended the Village Board meeting on May 3<sup>rd</sup> and we've received \$3000 from the village. These donations will be included in the

next treasurer report. Amy will help Sue request funds from Casey's and Sue will pursue prizes from Dollar General for the children's activities.

IX. New Business

A. The Library held a community engagement meeting on May 4th to discuss the creation of a Library of Things for the Libraries Transforming Communities grant. There was overwhelming support to add a 20'x40' tent for community use. It was ordered on May 5<sup>th</sup> with grant funds, but unfortunately, some of the components are on backorder and will not be shipped until August 2021 at the earliest.

X. Comments to Guide Future Agendas –Heritage Days, fundraising, recruiting members & board members

XI. Adjournment – motion to adjourn at 6:58pm by Amy Troutman, seconded by David Schafer. All ayes, motion carried.

Next Meeting:  
Tuesday, June 8, 2021 5:30pm @ LME Library